



STEP

V&A East Community

Engagement Assistant

Location of role: (Plexal) Queen Elizabeth Olympic Park,
Plexal, Here East, London E20 3BS

Placement hours: 36 hrs

Working pattern:

9.15am-5.30pm Monday to Thursday and 9.15am-5.15pm
Friday

Placement length: 12 months

Salary: £22,270.44

STEP Strand: Museum & Galleries

About V&A East

One of the world's most significant new cultural projects, V&A East, will open in 2025 at the Queen Elizabeth Olympic Park, Stratford, East London.

V&A East Storehouse offers a new immersive and hands-on museum experience, revolutionising access to V&A collections, as well as housing The David Bowie Centre for the Study of Performing Arts.

A short walk across the park, **V&A East Museum** will imagine new ways to relate art, design, fashion and performance to society and everyday life today, focusing on highlighting under-represented movements and voices, and presenting a diverse range of perspectives.

By leading cultural conversations and supporting the creation of new work, V&A East Museum and V&A East Storehouse will be a catalyst for creativity and a space to platform new ideas. V&A East will be a creative campus and social space embedded within its local community, focusing on equipping young people with the interest, knowledge, and skills they need to flourish creatively.

<https://www.vam.ac.uk/info/va-east>

About the role

The Community Engagement Intern will support the Learning and Engagement Team to deliver projects, research and programmes that inspire and connect our communities in East London with the museum collections and creative practices. The role will centre around supporting our work with schools and young people and assisting with community engagement projects and public events.

The ability and willingness to regularly work after hours (Wednesday and Thursday evenings) and occasional weekends as part of the role is essential to meet audience and programme needs.

Examples of typical work areas will include:

- Assisting with evening and weekend workshops with young people and community groups
- Administration and coordination of the Youth Collective programme

- Visiting schools for outreach sessions with the Director of V&A East

The ideal candidate will have a hands-on, can-do approach to work, be passionate about equity and engagement in the creative sector and be well-organised.

Skills and experience

- A demonstrable interest in a career in museums, galleries, or the cultural sector
- A demonstrable interest in working with young people and / or community groups
- An interest of administration or audience engagement activities
- Enthusiastic, self-starter with a proactive approach to work.
- Excellent communication and interpersonal skills.
- Practical organisational skills with the ability to multitask and work under pressure.
- Computer skills, including fluency in Microsoft office word and Excel and the ability to use finance and collection management systems following training.
- Respects others' expertise, time, perspectives, and contribution.
- Takes responsibility for delivering on actions, achieving high standards and learning from mistakes.
- Ability to adapt to working well with new people in a collaborative, understanding, and engaging way.
- Interest working with schools, young people, or community groups.

About STEP

STEP is a training programme for young East Londoners local to the Olympic Park, who are ready to bring ideas, creative energy and perspectives to the creative and cultural sector.

You must be;

- Aged 18 to 30
- Resident of Hackney, Newham, Tower Hamlets and Waltham Forest
- Priority will be given to those that have attended school or college in these boroughs

Through STEP, you'll get paid London Living Wage over a 12-month training programme to develop a range of skills and creative approaches and build on your network across different organisations or departments. You'll complete a work-based placement, grow as part of a peer network, take part in regular professional development workshops, and get a budget to produce a collaborative project. We'll also connect you with a specialist

industry mentor, provide careers coaching and continue to offer support as part of our community after the programme.

How to apply

Complete our STEP application form by 10am on Sunday 25 June, you can upload video or audio responses.

[STEP application form](#)

For more information

If you require information in an alternative format, or want to speak to us about any access requirements, please contact us at goodgrowthhub@anewdirection.org.uk

Go to the Good Growth Hub website to find out more here about the STEP programme, book in to attend one of our information sessions, hear from STEP alumni and read out application guide for some expert tips.

<https://goodgrowthhub.org.uk/programmes/step>